
Full Council

16 July 2026

Director of Governance and Monitoring Officer
(Portfolio of the Executive Leader)

Changes to the Scheme of Delegation

Summary

1. To note the amended Scheme of Delegation, with amendments made pursuant to the Director of Governance's existing delegated authority.

Background

2. The Council is a constantly changing organisation, and the Constitution is a 'living document' requiring regular updates. Given the changes to council structures, it has become necessary to update the Scheme of Delegation to reflect both job title changes and shifting responsibilities within the officer cadre.
3. Annex 1 to the Constitution – the Scheme of Delegation – was written in such a way as to allow for these updates to be made as part of the authority delegated to the Monitoring Officer. Following extensive review, and having notified the Chair and Vice-Chair of the Audit and Governance Committee, in accordance with that Committee's request, on 6 July 2026 the Monitoring Officer exercised his delegated authority under paragraph 15d) (page 38) of the Scheme of Delegation to implement the changes found in the attached document; none of these changes are changes of substance, and all fall within the existing delegated authority of either the Monitoring Officer or the Head of Paid Service. The amendments are presented to Council for noting.

Implications

Financial – None directly arising from this report.

Human Resources (HR) – None directly arising from this report.

Equalities – None directly arising from this report.

Legal – None directly arising from this report.

Crime and Disorder, Information Technology and Property – None directly arising from this report.

Recommendations

4. Council is recommended to note the amendments set out in the annexes to the report.

Reasons for the Recommendation

5. To ensure the Council's Constitution is up to date and widely available.

Options

6. Members should note the amendments to the Constitution.

Author and Chief Officer responsible for the report: Bryn Roberts, Director of Governance and Monitoring Officer

**Report
Approved**

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Date 7 July 2026

Specialist Implications Officer(s):

None

Wards Affected:

All ☒

For further information please contact the author of the report

Background Papers:

- Council's Constitution – Scheme of Delegation

Annexes:

- Annex 1 – Revised Scheme of Delegation (tracked)
- Annex 2 – Revised Scheme of Delegation (clean)